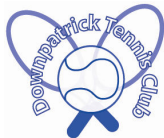




## Code of Conduct for Coaches and Volunteers

Any coach or volunteer in Downpatrick Tennis Club agrees to:

- Ensure the safety of all children by careful supervision, proper pre-planning of coaching / playing sessions, using safe methods at all times
- Actively encourage all children not to discriminate on the grounds of religious beliefs, race, gender, social classes or lack of ability
- Emphasise fun and participation
- Not allow any rough or dangerous play, bullying, or the use of bad language or inappropriate behaviour
- Always be positive and to promote the objectives of Downpatrick Tennis Club at all times
- Not let any allegations of abuse of any kind to go unchallenged or unrecorded if appropriate. Incidents and accidents to be recorded in the club incident/accident book. Parents will be informed
- Report accidents or incidents of alleged abuse to the designated person
- Administer minor first aid in the presence of others and where required refer more serious incidents to the club "first aider"
- Have access to telephone for immediate contact to emergency services if required
- Foster team work to ensure the safety of youth members in their care
- Ensure the rights and responsibilities of youth members are enforced
- Report suspected abuse to the appropriate designated officer
- Not abuse members physically, emotionally or sexually
- Maintain confidentiality about sensitive information
- Be a role model (disciplined / committed / time keeping), remember children learn by example
- Refrain from smoking and consumption of alcohol during club activities or coaching sessions
- When employed as a coach, hold current coaches insurance
- Never ask anyone to keep secrets of any kind



- Ensure that car insurance is appropriate for transporting young people to and from events
- Ensure that all those working with young people do so under the guidance of the coach
- As a coach keep my knowledge updated through the Tennis Ireland Continuous Professional Development
- Protect myself from false accusation by.
  - Not spending excessive amounts of time alone with children away from others
  - Avoid taking children alone in a car on journeys, however short
  - Never taking children to their home
  - Not administering First Aid involving the removing of children's clothing unless in the presence of others.

Any misdemeanours and general misbehaviour will be dealt with immediately and reported verbally to the designated person. Persistent breach of the code will result in dismissal from Downpatrick Tennis Club.

Dismissals can be appealed by the coach/ volunteer with final decisions taken by the club committee of Downpatrick Tennis Club.

Coaches and helpers must sign Downpatrick Tennis Club's "Coach and Volunteer Declaration Form".